

**Demo Site**Service Charge Estimate  
full year to dd/mm/yyyy**60 Flats at The Block****0056s**

	accounts code		
<u>1 Management Company</u>			
Audit & Accountancy	91	£3,870	
Legal & Professional	92	£580	
Company Secretarial	91	£305	
			<b>£4,755</b>
<u>2 General Expenses</u>			
Repairs and maintenance	65	£4,500	
Management fee (inc vat)	90	£8,936	
Insurance (including insurance premium tax)	87	£14,100	
Water Treatment	82	£975	
T.V. aerial maintenance	72	£625	
Video entryphone maintenance & hire contract	54	£2,680	
CCTV maintenance & hire contract	72	£2,100	
Fire appliance and alarm inspection	54	£390	
Pest Control	67	£2,220	
Heating & Hot Water Maintenance	78	£3,481	
Gas	80	£16,800	
			<b>£56,807</b>
<u>3 Communal Grounds</u>			
Refuse bin hire	64	£1,586	
			<b>£1,586</b>
<u>4 Common Entrance Areas</u>			
Electricity	79	£1,838	
Cleaning / Gardening	55	£8,294	
			<b>£10,132</b>
<u>5 Lift Charges</u>			
Maintenance	59	£1,250	
Lift Insurance	59	£325	
			<b>£1,575</b>
<u>6 Reserve requirement in 10 years plan</u>			
Internal & External Redecorations	85	£35,000	
Groundworks/Roadworks/Slabs	85	£12,000	
			<b>£47,000</b>
<b>Total estimate for the year</b>			<b>£121,855</b>

**Due Dates:**29th September  
25th December  
24th March  
24th June**Your contribution is as set in your lease/transfer document**.....  
**Estate Manager****Date**.....